OAKVILLE

CULTURAL GRANTS

Administered by the Oakville Arts Council

2016 Final Report

* 1. Organization Information

Contact Name:

Organization Name:

Address 1:

Address 2:

City/Town:

State/Province:

ZIP/Postal Code:

Email Address:

Phone Number:

2. Organization Information (where applicable)

Website:

Twitter:

Facebook:

LinkedIn:

* 3. Legal Information

Fiscal year end (d/m)

[   ]

Date of incorporation: (d/m/y)

[   ]

Charitable registration # (if applicable)

[   ]

* 4. Community Engagement: Organizational Profile

# of Full-time Employees

[   ]

# of Part-time Employees

[   ]

# of members (for organizations that have paid membership programs)

[   ]

% of members residing in Oakville (for applicable organizations)

[   ]

# of students (for organizations holding classes / workshops)

[   ]

# of Board Members / Executive

[   ]

# of volunteers

[   ]

Total hours volunteered

[   ]

5. Community Engagement: How many new volunteers were recruited this past fiscal year?

Through the OAC
brochure rack program

Through the OACvol e-
blast

Through other OAC
services (please describe)

Through your own
recruitment strategies
(please describe)

* 6. Sustainability: What fiscal year are you reporting on? This should be the most recent fiscal year completed, i.e.July 1, 2015 - June 30, 2016.

7. Sustainability: What grant amount did you receive in 2016?

* 8. Artistic Development/Merit: What is the purpose of your Organization? (Who your organization is and why you are important to the community)

* 9. Artistic Development/Merit: What were the goals of your funding request for 2016? (Please select the most applicable goals, 2 or 3 maximum) Be specific in how you planned to use the grant funds.

To support organizational sustainability

[   ]

To support volunteer recruitment, training and development

[   ]

To build audience reach (i.e. ticket buyers, consumers of art)

[   ]

To engage new participants (i.e. members, volunteers)

[   ]

To celebrate multiculturalism and educate the public on diverse art forms

[   ]

To develop artistic programming

[   ]

To foster intellectual, social, physical, and emotional growth and well-being through arts and culture

[   ]

To provide accessibility and opportunities in arts and culture to all income levels to increase the quality of life for all residents

[   ]

To create job growth in the arts and cultural sector

[   ]

To help leverage further funding from other sources (i.e. grants, sponsors, donors, etc.)

[   ]

Other

[   ]

* 10. Artistic Development/Merit: What were the results in meeting your goals, based on your measures? Be specific in how you used the grant funds.

To support organizational sustainability

[ ]

To support volunteer recruitment, training and development

[ ]

To build audience reach (i.e. ticket buyers, consumers of art)

[ ]

To engage new participants (i.e. members, volunteers)

[ ]

To celebrate multiculturalism and educate the public on diverse art forms

[ ]

To develop artistic programming

[ ]

To foster intellectual, social, physical, and emotional growth and well-being through arts and culture

[ ]

To provide accessibility and opportunities in arts and culture to all income levels to increase the quality of life for all residents

[ ]

To create job growth in the arts and cultural sector

[ ]

To help leverage further funding from other sources (i.e. grants, sponsors, donors, etc.)

[ ]

Other

[ ]

11. Artistic Development/Merit: Did you have any challenges in meeting your goals? If so, what were the conditions that led to these challenges? How are you re-working operations to address these challenges?

```
[                                                                    ]
```

* 12. Community Impact: List the total amount of activities you programmed in each applicable area based on the activities of your group in your reporting fiscal year:

total # of classes / workshops

```
[                                    ]
```

total # of performances

```
[                                    ]
```

total # of exhibitions

```
[                                    ]
```

total # of events

```
[                                    ]
```

total # of festivals

```
[                                    ]
```

total # of collaborations / partnerships

```
[                                    ]
```

* 13. Community Impact: Beside the appropriate categories, list all of your activity names and the date(s) on which they occurred in your reporting fiscal year.

classes / workshops

```
[                                                    ]
```

performances

```
[                                                    ]
```

exhibitions

```
[                                                    ]
```

events

```
[                                                    ]
```

festivals

```
[                                                    ]
```

collaborations / partnerships

```
[                                                    ]
```

* 14. Community impact: List the total attendance for any applicable area based on the activities of your group that occurred in your reporting fiscal year:

classes / workshops (total # of people)

[   ]

performances (total # of people)

[   ]

exhibitions (total # of people)

[   ]

events (total # of people)

[   ]

festivals (total # of people)

[   ]

* 15. Community Impact: How did your organization reach out to the community to share your activities and art form? (Check all that apply)

- [ ] We have a website
- [ ] We use social media (i.e. Facebook, Twitter, LinkedIn, etc.)
- [ ] We input our arts activity in Oakville Arts Council on-line calendar
- [ ] We use Oakville Arts Council brochure rack program
- [ ] We keep our contact information current on Oakville Arts Council member directory
- [ ] We create and distribute marketing materials (i.e. posters, brochures, postcards, etc.)
- [ ] We build solid relationships with our local media (i.e. press releases, etc.)
- [ ] We have a budget for advertising
- [ ] We invite Mayor and Council, MPP and MP to events
- [ ] We are a Town of Oakville CORE member
- [ ] We utilize Town of Oakville facilities (i.e. Oakville Museum, Oakville Centre for the Performing Arts, Coronation Park, QEPCCC, Town Hall, etc.)
- [ ] We participate in Culture Days
- [ ] We partner with other groups and our greater community
- [ ] We participate on committees at Queen Elizabeth Park Community and Cultural Centre

Other (please specify)

[   ]

16. Community Impact: (If applicable) Tell us about your partnership/collaborations in the community.

17. Community Impact: How did your organization benefit from volunteer assistance?

* 18. Sustainability: Describe the make-up of your board or governing body. What do they do to support the organization?

* 19. Sustainability: How did you utilize volunteers to deliver your program goals?

* 20. Sustainability: Revenue (reporting fiscal year) Cash only

Grants – Town of Oakville (request)

[   ]

Ontario Trillium Foundation

[   ]

Ontario Arts Council

[   ]

Oakville Community Foundation

[   ]

Other Grants

[   ]

Endowments

[   ]

Sponsorship / Donations

[   ]

Membership fees

[   ]

Ticket Sales / Subscriptions

[   ]

Other sales/fundraising (i.e. CD's, T-shirts, etc.)

[   ]

21. Sustainability: What was the estimated revenue developed through the use of volunteers in your organization this past fiscal year?

[   ]

22. Sustainability: What was the estimated dollar value volunteers contributed to your organization this past fiscal year?

[   ]

* 23. Sustainability: Expense (reporting fiscal year) Cash only

Administration (i.e. printing, postage, insurance, etc.)

[   ]

Rent

[   ]

Salaries / Fees / Honorariums

[   ]

Production / Exhibits / Events

[   ]

Services

[   ]

Classes & Instruction

[   ]

Communications & Marketing

[   ]

Other

[   ]

24. Sustainability: Please provide a brief explanation of any profit or loss exceeding $1,000

[   ]

25. Sustainability: Please provide a brief explanation of any in-kind support received and the total fair market value of the in-kind support received.

[   ]

26. Sustainability: What actions or recommendations has your group followed up on based on the feedback of the jury review panel?

27. Progress Report (If applicable): If you received funding in 2016 and this funding is not a part of your 2015- 2016 report, but will be reported on in your 2016-2017 report, indicate your program goals and measures:

To support organizational sustainability

To support volunteer recruitment, training and development

To build audience reach (i.e. ticket buyers, consumers of art)

To engage new participants (i.e. members, volunteers)

To celebrate multiculturalism and educate the public on diverse art forms

To develop artistic programming

To foster intellectual, social, physical, and emotional growth and well-being through arts and culture

To provide accessibility and opportunities in arts and culture to all income levels to increase the quality of life for all residents

To create job growth in the arts and cultural sector

To help leverage further funding from other sources (i.e. grants, sponsors, donors, etc.)

Other

28. Progress Report (If applicable): Are you having any challenges in meeting your 2016 goals? If so, what are the conditions to these challenges? How are you re-working operations to address these challenges?

* 29. We wish to apply for a 2017 Town of Oakville Cultural Grant:

○ Yes

○ No

30. Total 2017 grant amount requested ($)

31. 2017 Request: Artistic Development/Merit: What are the goals of your funding request in 2017? (Please select the most applicable goals, 2 or 3 maximum) Be specific in how you plan to use the grant funds.

To support organizational sustainability

To support volunteer recruitment, training and development

To build audience reach (i.e. ticket buyers, consumers of art)

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To help leverage further funding from other sources (i.e. grants, sponsors, donors, etc.)

Other

32. We have provided the following information to the Oakville Arts Council c/o Bernadette Ward:

☐ Emailed current Board/Executive List with names, positions and tenures to bward@oakville.ca

☐ Emailed 2017 Operating Budget (Revenue and Expense) to bward@oakville.ca

☐ Emailed Financial Statements including balance sheet and profit/loss statement to bward@oakville.ca

☐ Delivered/mailed material that recognizes grant support to the Oakville Arts Council (i.e. programs, posters, postcards, brochures, etc.)

* 33. Terms and Conditions

☐ We have read the eligibility criteria, submitted our Final Report and understand that should our Final Report be approved by the review panel, we will be invited to submit an application

☐ We consent to release: Pursuant to the Municipal Freedom of Information and Protection of Privacy Act, information on this form may be released on request

☐ On behalf of, and with the authority of the above-mentioned organization, we certify that we have read and understand the terms and conditions of the Town of Oakville Cultural Grants. Further, we certify that the information given is true, correct and complete in every aspect. By typing our names and email addresses in the box below, we authorize this Final Report on behalf of our organization.

* 34. Application Approval

The organization has approved our Final Report at its meeting on:

DD		MM		YYYY
	/		/	

35. Authorizing Information

Name	
Email	
Name	
Email	