

## 2020 Statement of Interest

Welcome to the Cultural Grants program for the 2020 funding cycle. If your organization has not received a cultural grant in the past and would like to apply for funding, you will need to complete this document and provide the requested supplementary documentation.

If your organization received funding in 2019, please complete the Final Report 2019.

If your organization received funding in the past, but not for 2019 and you wish to re-apply for funding, please ensure that you have completed a final report for the year that corresponds to the year you received funds for. If your organization has an outstanding final report, please contact Bernadette Ward at [bward@oakville.ca](mailto:bward@oakville.ca) for assistance.

Please ensure that you have read the eligibility criteria before applying. This can be found on the Oakville Arts Council's website: [www.oakvillearts.com/Cultural-Grants](http://www.oakvillearts.com/Cultural-Grants)

Please note that this program does not fund activities that have taken place in the past, but is intended to assist with activities that will take place between January and December 2020.

Please note that you cannot save the Survey Monkey document and return to complete it at a later date - all of the information must be entered during the same visit. We have created a working document that you can use to assist with the process. It can be found on our website on the Cultural Grants page.

Please contact the Oakville Arts Council should you have any questions.

**\* 1. Applicant Information**

Name:

Company:

Address 1:

Address 2:

City/Town:

State/Province:

ZIP/Postal Code:

Email Address:

Phone Number:

**2. Organization Information (where applicable)**

Website:

Twitter:

Facebook:

LinkedIn:

**\* 3. Legal Information**

Fiscal year end (d/m/y)

Date of incorporation: (d/m/y)

Charitable or Not-For-Profit registration#:

**\* 4. Please confirm that you meet the following criteria:**

- The organization is able to provide documentation of not-for-profit status (i.e. constitution, by-laws, meeting minutes, etc.).
- The Organization has an active Board of Directors or Executive Committee
- The Organization, membership in it and attendance of its activities is open to the public
- The Organization makes a significant contribution to the artistic life of the Oakville community (a majority of members and/or participants who are Oakville residents, or, alternatively, has a majority of programs that take place within the Town of Oakville).
- The Organization demonstrates financial responsibility necessary for managing public funds
- The Organization demonstrates fiscal sustainability (seeks diverse revenue streams)
- The Organization understands that we can request operating grants that represent **30% of our budget, up to a maximum of \$10,000.**
- The Organization is a member of the Oakville Arts Council.

**\* 5. Total 2020 grant amount requested (30% of your revenue up to a maximum of \$10,000):**

**\* 6. What fiscal year are you applying for? i.e. July 1, 2019 - June 30, 2020?**

**\* 7. Organizational Profile**

# of Full-time Employees

# of Part-time Employees

# of members (for organizations that have paid membership programs)

% of members residing in Oakville (for applicable organizations)

# of students (for organizations holding classes / workshops)

# of Board Members / Executive

# of volunteers

Total hours volunteered

**\* 8. What is the purpose of your organization? (Who is your organization and why are you important to the community?)**

**\* 9. What are the goals of your funding request? (Please select the most applicable goals, 2 or 3 maximum) Be specific in how you will use the grant funds.**

To support organizational sustainability

To support volunteer recruitment, training and development

To build audience reach (i.e. ticket buyers, consumers of art)

To engage new participants (i.e. members, volunteers)

To celebrate multiculturalism and educate the public on diverse art forms

To develop artistic programming

To foster intellectual, social, physical, and emotional growth and well-being

To provide accessibility and opportunities to all income levels to increase the quality of life for all residents

To create job growth in the cultural sector

To help leverage further funding from other sources (i.e. grants, sponsors, donors, etc.)

Other

**\* 10. Financial Assessment: Revenue (last fiscal year completed) Cash only**

Grants – Town of Oakville (request)

Ontario Trillium Foundation

Ontario Arts Council

Oakville Community Foundation

Other Grants

Endowments

Sponsorship / Donations

Membership fees

Ticket Sales / Subscriptions

Other sales/fundraising (i.e. CD's, T-shirts, etc.)

**\* 11. Financial Assessment: Expense (last fiscal year completed) Cash only**

Administration (i.e. printing, postage, insurance, etc.)

Rent

Salaries / Fees / Honorariums

Production / Exhibits / Events

Services

Classes & Instruction

Communications & Marketing

Other

**12. Please provide a brief explanation of any profit or loss exceeding \$1,000, i.e., if you have a surplus, what is it to be used for? If you have a deficit, why and what steps are you taking going forward?**

**13. Please provide a brief explanation of any in-kind support received and the fair market value of the in-kind support.**

**14. We have provided the following information to the Oakville Arts Council c/o Bernadette Ward:**

- Emailed current Board/Executive List with names, positions and tenures to bward@oakville.ca
- Emailed audited financial statements or year-end financial statements for last fiscal year to bward@oakville.ca

**\* 15. Terms and Conditions**

- We have read the eligibility criteria and understand that should our Statement of Interest be approved, we will be invited to complete an application
- We consent to release: Pursuant to the Municipal Freedom of Information and Protection of Privacy Act, information on this form may be released on request
- On behalf of, and with the authority of the above-mentioned organization, we certify that we have read and understand the terms and conditions of the Town of Oakville Cultural Grants. Further, we certify that the information given is true, correct and complete in every aspect. By typing our names and email addresses in the box below, we authorize this Statement of Interest on behalf of our organization.

**\* 16. Application Approval**

The organization has approved the Statement of Interest at its meeting on:

DD/MM/YYYY

**17. Authorizing Information**

Name

Email

Name

Email